



**CITY OF CARSON**  
**INTEROFFICE MEMORANDUM**

---

---

**TO: EMPLOYEES NOT CURRENTLY WORKING**  
**FROM: FAYE MOSELEY, DIRECTOR OF HUMAN RESOURCES & RISK MANAGEMENT**  
**SUBJECT: VIRTUAL BENEFIT OPEN ENROLLMENT (9/21/20 - 10/16/20)**  
**DATE: SEPTEMBER 15, 2020**

---

---

**The City's Benefit Open Enrollment period for health and wellness insurance coverage began on Monday, September 21, 2020 and will conclude on Friday, October 16, 2020.** During this period, eligible employees may make any necessary changes to add or delete dependent coverage, or switch from one medical plan to another. The effective date of *all* open enrollment changes will be January 1, 2021.

Employees electing to continue with the same benefits are still required to log in to confirm that current elections are accurate via Employee Self Service (ESS). All current and interested Flexible Spending Account (FSA) participants *must* complete a new enrollment form as the City is moving to a new FSA Administrator.

Please mark your calendar for the City's upcoming Virtual Open Enrollment Health Fair. Representatives from various providers (including PARS and Voya) will be hosting virtual zoom presentations followed by Q&A on various dates during the open enrollment period. This year Cigna, our life insurance carrier, will allow a "one-time" opportunity to enroll or increase your coverage amount. **Benefit Open Enrollment information will be located on the City's intranet and external website (for employees not currently reporting to work) under Human Resources/HR Upcoming Virtual Open Enrollment Event.**

Please click on this link <http://intranet/HumanResources/openenrollment2020.aspx> to find the attached documents –

- Open Enrollment Memo 2020 for Full-Time Employee Benefits
- Open Enrollment Memo 2020 for Part-Time Employee Benefits
- Medical Rates for Full-Time, Classified Part-Time Employees (CPT) / City Clerk and City Treasurer as of January 1, 2021
- Medical Rates as of January 1, 2021 for CPSA and AME employees hired after 7/1/18
- Medical Rates as of January 1, 2021 for Eligible AFSCME Part-Time with 8+ years
- Medical Rates as of January 1, 2021 for Eligible Part-Time and Temporary Employees
- Medical Rates as of January 1, 2021 for Mayor and City Council

The CalPERs Enrollment/Change Form (if applicable) and additional informational PDF resources are as follows -

<https://www.calpers.ca.gov/docs/forms-publications/health-benefits-enrollment-form.pdf>

<https://www.calpers.ca.gov/page/active-members/health-benefits/eligibility-and-enrollment/open-enrollment>

<https://www.calpers.ca.gov/docs/open-enrollment-flyer.pdf>

<https://www.calpers.ca.gov/docs/2020-21-open-enrollment-newsletter.pdf>

We look forward to seeing you virtually.

Yours in good health!

***Faye Moseley***

Director of Human Resources & Risk Management

City of Carson

701 E. Carson Street

Carson, CA 90745

Ph: 310.952.1735 Fax: 310.830.2471

***City Hall is Closed on Friday***

