

CITY OF CARSON

ADOPTED OPERATING BUDGET  
 WORK GROUP SUMMARY - BY CATEGORY  
 FISCAL YEARS 2004/05 & 2005/06

FUND: 01 General  
 WORK GROUP: 40 City Treasurer

<i>CATEGORY</i>	<i>FY 2001/02 ACTUAL EXPENDITURES</i>	<i>FY 2002/03 ACTUAL EXPENDITURES</i>	<i>FY 2003/04 ADOPTED BUDGET</i>	<i>FY 2003/04 AMENDED BUDGET</i>	<i>FY 2004/05 EXPENDITURES THRU 6/30/04</i>	<i>FY 2004/05 ADOPTED BUDGET</i>	<i>FY 2005/06 PROPOSED BUDGET</i>
Salaries and Benefits	\$ 287,771	\$ 345,087	\$ 371,868	\$ 443,419	\$ 466,243	\$ 452,353	\$ 473,550
Operations & Maintenance	67,161	49,404	34,220	34,220	44,915	38,020	38,020
Capital Outlay	0	0	0	0	0	30,000	30,000
Operating Transfers Out	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>\$ 354,931</b>	<b>\$ 394,492</b>	<b>\$ 406,088</b>	<b>\$ 477,639</b>	<b>\$ 511,159</b>	<b>\$520,373</b>	<b>\$ 541,570</b>

---

WORK GROUP ACTIVITY

---

The City Treasurer's office, under the direction of the elected City Treasurer, has the statutory duty of receiving and safely keeping all monies coming into the City. The City Treasurer also acts as Treasurer for the Carson Redevelopment Agency. The Treasurer carries out this responsibility in compliance with state law governing the depositing and securing of public funds and the handling of all funds in her possession. In addition, the Treasurer prepares daily cash report for the Finance Director and the Redevelopment Agency; safeguards all blank checks and receipts; submits monthly reports for accounting of receipts, disbursements, and fund balances to the City Council and the City Clerk. The City Treasurer is responsible for the preparation of an investment policy and for the management of the City and Agency's portfolios.